



Agenda

Southern CEF Partnership Board

Venue: Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT

Date: Thursday, 25 July 2019

Time: 6.30 pm

To: District and County Councillors
Councillors M Jordan (Chair), C Lunn, J McCartney,
M McCartney, P Welburn and C Pearson

Co-opted members
Steve Carr, Fiona Conor, Gillian Ivey, Dave Perry, Keith
Westwood, Michael Rodger and Josh Windle

1. APOLOGIES FOR ABSENCE

2. DISCLOSURES OF INTEREST

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES (Pages 1 - 6)

To confirm as a correct record the minutes of the Southern CEF Partnership Board held on 7 March 2019.

4. CONFIRMATION OF CHAIR FOR 2019/20

To note the appointment of the Chair (Councillor Mike Jordan) by Selby District Council, for the municipal year 2019-20.

5. APPOINTMENT OF VICE CHAIR FOR 2019/20

To appoint a Vice-Chair for the 2019/20 municipal year.

6. APPOINTMENT OF FUNDING SUB-COMMITTEE

To appoint members to a Funding Sub-Committee for the municipal year 2019/20.

7. MEETING START TIMES

To agree the start time for Partnership Board meetings, Funding Sub-Committee meetings and Forums for the municipal year 2019/20.

The proposed meeting start times are:
Funding Sub-Committee 6.00 pm
Partnership Board – 6.30 pm
Forum – 6.30 pm

8. CHAIR'S REPORT

To consider any reports and updates from the Chair (oral report).

9. BUDGET UPDATE (Pages 7 - 8)

To consider the Southern CEF budget.

10. FUNDING APPLICATIONS (Pages 9 - 12)

To consider the following funding applications received, with reference to the funding framework:

(10.1) PROJECT: WILD C.I.C., 'YOUNG PEOPLES ANIMATED ISSUES (SOUTHERN CEF)', £3,080 (Pages 13 - 22)

(10.2) TO NOTE: URGENT FUNDING APPLICATION - WOMERSLEY PARISH COUNCIL, 'FUNDING FOR TOUR DE YORKSHIRE THROUGH WOMERSLEY VILLAGE 2019', £512 (Pages 23 - 30)

To note the urgent funding application received from

Womersley Parish Council for the Tour de Yorkshire coming through Womersley Village (£512).

This grant was approved by the Partnership Board by email under the urgent application procedures, and then agreed by the Head of Community, Partnerships and Customers in March 2019.

11. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

To receive feedback from the Forum meeting held on 13 June (oral update).

12. COMMUNITY DEVELOPMENT PLAN (Pages 31 - 36)

To consider progress and developments relating to the Southern CEF Community Development Plan.

13. MARKETING AND PUBLICITY

To consider, prior to the meeting, ideas to promote the Southern CEF, to facilitate a full discussion at the meeting.

14. COMMUNICATIONS

To consider ways to encourage villages in the Southern CEF area, to the South of the M62, to engage with the CEF

To discuss any points of interest relating to the Southern CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

15. IMPACT REPORTS (Pages 37 - 46)

To consider the following completed impact report:

- West Bank De-Fib Fund
- West Selby Miners Welfare Scheme

16. NEXT MEETINGS

To confirm the date and location of the next Southern CEF meetings.

To discuss the possibility of use of a bus to transport people to the Forum meetings; and to suggest ways of publicising the availability of the bus service, once in place.

Dates of next meetings	
Thursday 19 September 2019 6.30 pm	Forum Location TBA
Thursday 10 October 2019 6.30 pm	Partnership Board The Committee Room, Selby District Council

To discuss the themes and locations for future Forums:-

Forum, Thursday 14 November 2019

Forum, Thursday 16 January 2020

Janet Waggott

Janet Waggott
Chief Executive

For enquires relating to this agenda, please contact Dawn Drury on 01757 292065 or ddrury@selby.gov.uk.



Minutes

Southern CEF Partnership Board

Venue:	Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Thursday, 7 March 2019
Time:	6.30 pm
Present:	<u>District and County Councillors</u> Councillor C Pearson <u>Co-opted Members</u> Fiona Conor (Chair), Steve Carr, Dave Perry and Keith Westwood
Officers present:	Chris Hailey-Norris, Development Officer, (Association of Voluntary Service (AVS) and Dawn Drury, Democratic Services Officer (Selby District Council)
Others present:	Tom Jenkinson, Stronger Communities Delivery Manager (Selby and District), (North Yorkshire County Council), Dennis Powell, Andrew Kirk, Lewis Smith and Anthony Hinch (applicants, Thorpe Willoughby Cricket Club); and John Welburn and Andy Pearce (applicants, Hambleton Players)
Public:	0

47 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Peart, Jordan and Lunn, and Gillian Ivey and Josh Windle.

48 DISCLOSURES OF INTEREST

Steve Carr declared a personal interest in agenda item 6.2 – Thorpe Willoughby Cricket Club, as he was Secretary of the Cricket League that Thorpe Willoughby Cricket Club played in.

Fiona Conor declared a pecuniary interest in agenda item 6.3 – Hambleton Players, as she was the Chair and Producer, and confirmed that she would not take part in the debate or decision making for the item.

The Chair proposed that the order of business be amended to allow the funding applications at agenda items 6.1, 6.2 and 6.3 to be taken first. This was agreed by the Partnership Board.

49 FUNDING APPLICATIONS

The Chair made the Board aware that the remaining budget for the 2018/19 year was £2,836.22 and that this would need to be taken into account when making decisions on funding applications at the meeting. If agreed, the total cost of the applications would be over the amount that was available to the Board for the remainder of 2018/19.

Additionally, the Board were informed that the budget for 2019/20 for each CEF had been agreed at Council in February, and therefore should they choose to, they could approve each funding application, however the funding would not be paid to the applicants until the new financial year.

The Chair of the Funding Sub-Committee presented the recommendation from the Funding Sub-Committee in relation to the funding application they had considered.

50 THORPE WILLOUGHBY CRICKET CLUB, "OUTFIELD MOWER REPLACEMENT", £3,000

The Board considered the application for £3,000 to provide a ride on side discharge mower. The applicants were in attendance to present a summary of the application and answer questions from the Partnership Board.

The applicants explained that the outfield area of the club was also used extensively as a football pitch by Thorpe United AFC during the winter, with the cricket season starting in April, the area required much work to bring the surface up to an acceptable and safe standard. It was further explained that the new mower was more efficient and would reduce the cutting time from three to one hour, this would free up time for rolling of the outfield to give a safer playing surface for the players.

In response to a query regarding the age of the present mower, the applicants informed the Board that the current mower was 10 years of age, and confirmed that should the club be successful in their application, a figure would be set aside in the budget each year to pay for the next replacement.

The Partnership Board thanked the applicants for attending and highlighted that consideration of the application would take place later in the meeting, and they would be notified of the decision by post.

At this point in the meeting the funding applicants left the meeting, and

did not return.

The Board were supportive of the project and felt that the club promoted a healthy lifestyle for the youth teams, along with helping them to develop skills and friendships. It was confirmed that the application met the aims and objectives of the Community Development Plan. The Board also confirmed that the application was in accordance with the Allocation of Funding Framework.

The Partnership Board agreed to fund £3,000.00 for the project, with payment of the funds to be deferred to the 2019/20 financial year.

RESOLVED:

- i. **To approve funding of £3,000.00 to be awarded to Thorpe Willoughby Cricket Club, as outlined in the application.**
- ii. **That payment of the funds to Thorpe Willoughby Cricket Club be deferred for payment until the 2019/20 financial year.**

51 HAMBLETON PLAYERS, "HAMBLETON PLAYERS LIGHTS UPGRADE", £2,128.48

Following her earlier declaration, Fiona Conor did not take part in the debate or decision on this item. Councillor Pearson chaired the meeting for this item.

The Board considered the application for £2,128.48 to provide new "painting with colour" lighting and a stage backdrop rig. The applicants were in attendance to present a summary of the application and answer questions from the Partnership Board.

The applicants explained that the group had been established in 1980 and at that time all the equipment had been second hand. The current lights were very bulky, heavy to move and also became extremely hot. It was further explained, that the group membership included 65% of youths who gained experience in the theatre, confidence in themselves, support and built friendships.

The Partnership Board thanked the applicants for attending and highlighted that consideration of the application would take place later in the meeting, and they would be notified of the decision by post.

At this point in the meeting the funding applicants left the meeting, and did not return.

The Board were supportive of the project as the lights were deemed necessary for the Hambleton Players to continue performances, and that the shows provided a whole community event. The Board confirmed that the

application met the aims and objectives of the Community Development Plan, and also confirmed that the application was in accordance with the Allocation of Funding Framework.

The Partnership Board agreed to fund £2,128.48 for the project, with payment of the funds to be deferred to the 2019/20 financial year.

RESOLVED:

- i. **To approve funding of £2,128.48 to be awarded to Hambleton Players, as outlined in the application.**
- ii. **That payment of the funds to Hambleton Players be deferred for payment until the 2019/20 financial year.**

52 HAMBLETON MOTHERS, BABIES AND TODDLER GROUP, 'HAMBLETON MOTHERS, BABIES AND TODDLER GROUP', £1,000

The application was for £1,000 to provide an advertising 'A' board, banners, leaflets and posters to promote the group, along with soft furniture designed specifically for babies; and toys, activities and games.

The Funding Sub-Committee recommended a grant of £1,000 as they had considered the application against the funding framework and confirmed that it met the requirements, specifically:

- That the application met at least two of the Community Development Plan (CDP) objectives (Loneliness and isolation and youth provision).
- That the project would benefit the Community Engagement Forum (CEF) area including residents of the area; and
- That the project would have extensive and detailed benefits for one or more defined groups in the CEF area.

The Board supported the application and felt that promotion of the mothers, babies and toddler group was essential to its success; and it would provide a much needed lifeline to members of the group.

RESOLVED:

To approve the recommendation of the Funding Sub-Committee as set out above.

53 MINUTES

The Partnership Board considered the minutes of the meeting held on 13 December 2018.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 13 December 2018.

54 CHAIR'S REPORT

The Chair stated that she did not have anything to report.

55 BUDGET UPDATE

The Partnership Board considered the Southern CEF budget and noted a balance of £2,836.22.

The Development Officer highlighted that the Partnership Board had utilised the 2018/19 budget well and funded a wide variety of community projects.

RESOLVED:

To note the budget update.

56 FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

The Board discussed the recent Forum which took place on 17 January 2019 at Eggborough Methodist Church; it was noted that the evening had been well attended.

The Development Officer asked the Board to encourage all their contacts in the Southern CEF area to complete the online survey, to get as many responses as possible to better inform the Development Plan and shape future Forums. The Democratic Services Officer was asked to re-circulate the survey link to the Partnership Board.

RESOLVED:

To ask the Democratic Services Officer to re-circulate the online survey link to the Partnership Board.

57 COMMUNITY DEVELOPMENT PLAN

The Partnership Board considered progress and developments related to the Community Development Plan (CDP).

The Development Officer updated the Board on the new generic Community Development Plan which would focus on the four main priorities of the Southern CEF area, and reiterated the importance of the online survey to provide the most up to date information on the priorities as identified by the local community. The Board agreed to encourage their networks to complete the online survey.

RESOLVED:

The Board to encourage their networks to complete the online survey.

58 MARKETING AND PUBLICITY

The Development Officer updated the Board on the video and short films; the project was running to schedule with the Wild Studios team having finished filming all the projects for each individual CEF area. It was confirmed that the Southern CEF Disability Action Group and Carlton Towers Cricket Club had been chosen as the projects to be used for the two individual Southern CEF short films.

59 COMMUNICATIONS

The Partnership Board agreed that there were communication opportunities with all of the funding applications heard earlier in the meeting; once the projects were established. A discussion took place around making a condition of the funding, that the successful applicants provide photographs and a press release; and that this was included in the Funding Framework and letter of offer. The Chair was asked to take the proposition to the next meeting of the CEF Chairs.

RESOLVED:

To take the request that a condition be added to the funding framework regarding photographs and a press release be obtained from each successful applicant; to the next meeting of the CEF Chairs.

60 NEXT MEETINGS

The Partnership Board agreed the theme of the Forum scheduled for Thursday 13 June 2019 as “being a successful community organisation”, and asked the Democratic Services Officer to book Haddlesey Village Hall.

The Board confirmed the next Partnership Board meeting as Thursday 25 July 2019, 6.30 pm – Funding Sub-Committee and 7.00 pm – Partnership Board at the Selby District Council offices.

The Chair asked that the Forum flyer be circulated to all the groups that had received funding from the Southern CEF.

RESOLVED:

- i. To note the date and venue for the next Forum meeting.**
- ii. To ask the Democratic Services Officer to book Haddlesey Village Hall for the next Forum meeting, on Thursday 13 June 2019.**
- iii. To note the date and venue for the next Partnership Board meeting.**

The meeting closed at 7.48 pm.

Agenda Item 9

Southern Community Engagement Forum						
Financial Report. 1 April 2019 to 31 March 2020						
					Balance carried forward from 2018/19	£3,021.22
					Grant from SDC for 2019/20	£20,000.00
<i>This is the total budget available at the start of the financial year.</i>					Total budget for 2019/20	£23,021.22
Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
26-Jul-18	19-Dec-18	Wild Studios		CEF Promotional Videos		£185.00
07-Mar-19		Hambleton Mothers, Babies and Toddler Group		Marketing materials, baby seats, soft activities & toys.		£1,000.00
01-Apr-19		Womersley Parish Council		Bunting etc for the Tour de Yorkshire thru Womersley		£512.00
07-Mar-19		Thorpe Willoughby Cricket Club		Outfield Lawn Mower (agreed in March to pay from 19/20 budget)		£3,000.00
07-Mar-19		Hambleton Players		Stage Lights upgrade (agreed in March to pay from 19/20 budget)		£2,128.48
					Total Actual Spend to date	£0.00
					Remaining Commitments not paid	£6,825.48
<i>This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).</i>					Total budget remaining	£16,195.74
<i>This figure is the total budget available minus actual spend.</i>					Total balance remaining	£23,021.22

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Agenda Item 10



Allocation of Funding Framework

All funding applications will be considered by the CEF Partnership Board and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's Constitution and legal framework.

If a CEF Partnership Board has set up a Funding Sub Committee, the Sub Committee may make an initial recommendation to the Partnership Board who must then make a final recommendation which will be authorised by Selby District Council.

How often can organisations apply?

If an organisation has been granted funding they cannot apply again for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project to the one they were originally funded for.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meeting; however, they will need to consider how to address the reasons for refusal before resubmission.

An application cannot be submitted retrospectively if the work, project or event has started or already taken place.

Funding approved for grants and projects will only be paid to an organisation and not directly to an individual. An individual applying for funding will have to submit invoices for their approved grant or project which will then be paid by the CEF Partnership Board.

Is match funding required?

Match funding is not required for applications, however as the maximum small grant allocation is £1,000 you may need to seek funding from elsewhere if your application will cost more than that amount. If an application is approved on the basis that part of the funding will be provided from elsewhere then it will need to be demonstrated when this funding will be received before the CEF funding can be allocated.

When making the recommendation members of the Partnership Board will evaluate the merits of each application by the information and detail provided in accordance with the criteria listed below:

Consideration of Applications

Applications cannot be considered until an application form is completed and submitted to the Partnership Board. This will allow the full details of an application to be discussed and properly considered. No funding is to be agreed to grants or projects where an application form or project brief has not been provided. This is to ensure the Council fulfils its requirement to comply with its Access to Information rules.

Small Grant (typically £300 to £1,000)

A grant is funding used to purchase an item or fund a one-off event /activity.

For applicants to be awarded funding, the following must be demonstrated:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- How the project benefits the CEF area including residents of the area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

The following organisations are not eligible to apply for small grant funding:

- A Parish Council that raises its own precept (Parish Councils may be partners in CEF projects).
- A school – (parent–teacher associations (PTAs) are eligible to apply)
- A commercial organisation generating a profit
- Another statutory or public service – (funding will not be granted to another statutory or public service to assist it to carry out its statutory duties. i.e. where the funding is intended to replace statutory funding. However, the CEF may fund a grant/project if the statutory or public service was providing a service outside of its statutory remit).

Applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Project Funding (usually over £1,000 for a specific piece of work)

A project is a piece of planned work or an activity that is completed over a period of time and intended to achieve a particular purpose.

To be awarded funding the following must be demonstrated in your project brief:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.
- That clear evidence for a high level of need and extensive community consultation is provided.

All organisations are eligible to apply for Project Funding however any applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Note – projects exceeding £5,000 will be subject to Selby District Council procurement rules.

Funding cannot be provided for continuous work and it should not be expected that a CEF can continuously fund a project or scheme. Applicants should ensure their project or scheme is self-sufficient once they have received funding from the CEF.

Additionally, retrospective funding for work or projects already underway or completed, or events that have already taken place cannot be provided, and should not be applied for; CEF funding should not be used to underwrite funding gaps in projects or events that have already started or taken place.

Procedure for Urgent Applications

This procedure will only be used if the application is deemed to be urgent and consideration of the application cannot wait until the next Partnership Board meeting. In order for an application to fall into this category, valid reasons for urgency must be demonstrated before the application can be considered.

The application must still fulfil the criteria listed above and state why the application cannot wait until the next Partnership Board meeting.

The Chair must agree to the reasons for urgency.

- First Action would be to consider whether an additional meeting can be arranged with the application and agenda being published on the Council's website.
- If it is not possible to call an additional meeting, the relevant Director should co-ordinate consultation with Partnership Board members to reach a decision through email. The application can only be agreed if there are **no objections** from any Partnership Board members. If the application is agreed, the decision would be published on the Council's website in the usual way. The funding decision would be listed (to note) on the next agenda of the Partnership Board.
- If there is any objection from a Partnership Board member, then the application **cannot be agreed** and it must be considered at a Partnership Board meeting.

Funding Events

If a funding event is held, the following rules must be abided by with regard to applications:

- Each funding proposal agreed must with the proviso that an application form must be fully completed before any funding is allocated.
- There must be a written record of all the decisions taken at the event which must include the following information:
 - Name of applicant.
 - Details of proposal.
 - Amount of funding allocated.
 - Reason for decision (applications agreed must still abide by the criteria for grant and project funding).

Agenda Item 10.1

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	X
Tadcaster & Villages CEF	
Western CEF	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

X	Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). <u>Contact details for both Development Officers can be viewed on the Selby District Council website.</u>
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Q1.1 Organisation name

Project: WILD C.I.C.

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
15 Micklethwaite Steps Wetherby LS225LD	
Telephone number one	Email address (if applicable)
07432144876	natherton@projectwildcic.com
Telephone number two	Web address (if applicable)
As above	n/a

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mr	NICHOLAS MICHAEL ARTHUR	ATHERTON
Position or job title		
Director		

Q1.4 Organisation type

What sector does your organisation fit into?

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Social enterprise	<input checked="" type="checkbox"/> (community interest company)
Charity	<input type="checkbox"/>
Voluntary or community group	<input type="checkbox"/>

Other	<input type="checkbox"/>	Please describe	<input type="text"/>
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When was your organisation set up?

Day	04	Month	08 (August)	Year	2017
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Q1.5 Reference or registration numbers

Charity number	<input type="text"/>
Company number	10899610
Other (please specify)	<input type="text"/>

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

☐

Q1.6 Is your organisation VAT registered?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

We applied for full funding for the “Young Peoples Animated Issues” project to the Western CEF Partnership Board and were successful in receiving 50% of the funding.

**COMMUNITY ENGAGEMENT FORUM APPLICATION
FORM**

Section Two: Grant information or Project Brief (separate document)

PLEASE REFER TO ATTACHED PROJECT BRIEF

Project Brief	
<p>The Project Brief is the first thing to do. It should be completed before any activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.</p>	
Project Name	Young Peoples Animated Issues (Southern CEF)
Project Manager	Nicholas Atherton
Document Author (if different from Project Manager)	As Above
Organisation Name	Project: WILD C.I.C.

Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.

It only takes turning on the TV or radio, opening the newspaper or browsing the web to get the impression that society is circling the drain. Gang crime, xenophobia, uncontrollable climate change, suicide, self-harm and depression diagnosis in pre-teens, animal extinction events, cyber-terrorism, cyber-bullying, the list goes on. And whilst anything expressed in modern media should be taken with a generous pinch of salt it would be fair to say that many of these issues deserve our attention and attempts should be made to address them. Lots of these issues directly affect young people and those that don't will become their issues to deal with as they grow up.

Project: WILD C.I.C., through the "Young Peoples Animated Issues" project will be giving young people a voice through the production of short stop-motion animated films about the issues they themselves face or those they perceive in their local communities. These animated films will provide a fantastic insight into the issues young people feel they and their communities are facing, hopefully inspiring community action to tackle some of the issues head on. The participants will also develop team working skills, self-confidence and communication skills as they work in small groups to plan, prepare, shoot and edit their stop-motion animations.

Our experience in digital marketing and film-making (including films produced for Selby Hands of Hope, Selby District AVS, The Woodmeadow Trust, the Project: WILD web-series and presently a series of marketing films for the CEFs) combined with experience working in outreach with young people (ranging from 4-17yo) will allow us to effectively reach and engage with young people in the "digital generation". Project: WILD C.I.C. engaged with over 2,000 young people in 2018 and are on track to reach almost double that number in 2019. We hope to continue inspiring and empowering young people to make a brighter future for all, through projects such as this one.

term we delivered stop-motion animation workshops to KS2 pupils at 3 schools and we are currently delivering the same to KS2/3 pupils at 2 more schools in Doncaster. The response has been brilliant with many pupils citing it as the activity they most look forward to each week. Groups are making their animated films on a range of subjects including littering, cyber bullying, puberty, stress and anxiety, climate change and many more. **Some of the films will be made available to view at the meeting.**

We have pitched this project to the Western CEF partnership board and have been successful in receiving 50% of the funding to work with 2 schools in their area. We hope to receive the remaining 50% from the Southern CEF and work with young people in the area to determine what issues they identify within their communities.

“... these opportunities will offer so much more by enabling students to take pride in their local community, working as part of a team to make a positive contribution within their own local community, understanding the importance of giving something back to their community and caring for the environment for future generations. We are very keen to continue working with you for the benefit of our students and the local community”

– Fiona Lee, Vice Principal at Barlby High School

Details of the Project

Please list the details of your project

The “Young Peoples Animated Issues” project will be delivered as follows;

A series of in-school sessions will be delivered to young people at participating schools in Upper KS2. These will be delivered as 11x1hr weekly sessions per group of c.25-30 individuals. We can work with 4 groups, meaning we should have 100-120 young people participating, across 2-4 schools. Note that as we are requesting only 50% funding, we will be working with 2 groups (50-60 young people at 2 schools) within the Southern CEF area. In these sessions the young people will work in groups of 5-6 to design, shoot and edit their own animation with supervision and assistance from capable facilitators and volunteers.

After the films have been produced, a showcase evening will be offered at each school for staff, pupils, family and other community members to see the finished animations. Furthermore, a summary report will be made from the animations and together with the films, will be presented to members of North Yorkshire Council, Selby District Council, the Schools involved and other relevant youth and community organisations. From these meetings, a further report will be compiled outlining the issues identified and the possibilities for addressing them in the short, mid and long term. This report, once approved by all relevant parties, including the Southern CEF Partnership Board, can be made available to local organisations and we hope it will be used to inform future projects in the area.

Project Objectives

What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?

The key objectives of the project are to;

1. Produce a report on the issues identified by young people and proposals to address the issues in the short, mid and long term with input from a range of stakeholders.
2. Provide young people with the opportunity to take part in a creative activity outside of the standard national curriculum that gives them a voice for change.
3. Develop team working skills, self confidence and communication skills in participants.

Of the three priorities highlighted on the Southern CEF CDP (taken from the February 2019 report), this project most closely aligns with;

- *Youth Provision*

Benefits

Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.

1. Offering a creative and engaging activity for over 60 young people within the Southern CEF area.
2. The teaching and learning materials developed for this project can be utilised in future projects and used to compile a stop-motion workshop package that can be offered to schools and groups in the district.
3. The materials developed and the feedback received will be used by Project: WILD C.I.C. to develop further engagement projects to offer within the Selby District.
4. The project will highlight issues perceived and faced by young people, informing the community and opening the door to future projects to address those issues
5. Empowering young people to be actively aware of their wider community and the impact certain behaviours, actions and activities can have on that community, both positive and negative.
6. The animated films made by the young people will be a creative insight into young people's perceptions of their community and the issues faced by it.
7. A report into identified issues will be produced with proposals for possible short, mid and long-term solutions with input from major stakeholders, informing future projects.
8. We will promote and market the project (as a CEF funded project) across our social media sites and will produce a short film about the project for our website. This film will be made available to the Southern CEF to use for their own marketing purposes.
9. The iPads purchased for use in these workshops will be made available for use in our other young people's engagement workshops in the Selby District and will be invaluable in delivering our materials tailored to severely disabled young people.

Project Approach / Delivery Options

Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.

Sessions will be arranged with schools to be delivered either in the autumn or spring term. We will be working with the Upper KS2 pupils at the primary schools involved. We anticipate the total number of participants to be between 100 and 125 pupils (of which c.60 in the Southern area). These sessions will be delivered by a facilitator and a volunteer.

Sessions will be delivered as an in-school activity. Each of the groups (25-30) will have one weekly 1hr session for 11 weeks to work on their own animations in groups of 5-6. Feedback and evaluation following completion of the workshops in Doncaster (finishing in July) will be used in refining the delivery of these sessions.

Following completion of the animations, a showcase will be delivered at the school before a short summary report is prepared on the issues raised. A series of meetings will be arranged with significant stakeholders to address how these issues could be tackled and notes from these meetings will be compiled into a formal report. This report can then be used to inform future CDPs, youth projects, development projects and council/social initiatives.

Project Timescales (Milestones)

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

1. **September 2019 (End of)** – All sessions booked and materials prepared
2. **September 2019 – April 2020** – Sessions to be delivered.
3. **April – June 2020** – Meetings and writing the report.
4. **July 2020** – Report completed and overview film completed.

Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

Session Admin costs.....	£15/hr.....	50hrs.....	£750
iPads for workshops.....	£350/unit.....	5units.....	£1,750
Workshop Delivery.....	£40/ses*.....	44ses.....	£1,760
Showcase.....	£100/sc*.....	4sc.....	£400
Reporting and evaluation.....	£150/day.....	10day.....	£1,500

TOTAL.....£6,160

*ses = Sessions

*sc = Showcase

Administrative costs include; arranging workshops with schools, developing teaching materials, writing risk assessments etc

Workshop delivery accounts for staff, materials, travel and insurances.

iPads to be purchased rather than rented as rental of 5 iPads over an 11-week period would be significantly more expensive than purchase. Furthermore, the iPads will prove to be a valuable asset in other projects run in the

• **Costs –**

Selby District and further afield.	
Project Leader.....	50hrs Admin
.....	44ses workshop delivery
.....	4 Showcases
.....	10days reporting and evaluation
Workshop volunteers.....	44ses workshop delivery
.....	4 Showcases
Project Leader:	Nicholas Atherton
Workshop volunteers:	Various

• **People –**

Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

We have already received £3,080 from the Western CEF. As such we are only requesting the remaining sum from the Southern CEF.

REQUESTING:

Southern CEF Fund: **£3,080**

Risks / Issues

Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.

- Ensuring organisation involvement in the reporting of the issues raised.

In the reporting/evaluation stage of the project, we will require the cooperation of the Selby District Council, North Yorkshire Council and other local community organisations to contribute to the report. I do not believe this will prove to be an issue as I have several contacts within these organisations and a good rapport with many of them. However, some may be reluctant to have their thoughts and suggestions divulged in the report. I hope that the CEF board, with its network of contacts and support could possibly help at this stage.

Links and Dependencies

Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?

This project can and will operate independently of any others run in the area. Volunteers will be required: Project: WILD C.I.C. has a team of capable and enthusiastic volunteers and several have already expressed an interest in assisting.

In the reporting/evaluation stage of the project, we will require the cooperation of the Selby District Council, North Yorkshire Council and other local community organisations to contribute to the report. I do not believe this will prove to be an issue as I have several contacts within these organisations and a good rapport with many of them.

The workshops being delivered in Doncaster are as part of an unrelated project but feedback and evaluation from that project will influence the design and delivery of this one.

Agenda Item 10.2

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	X
Tadcaster & Villages CEF	
Western CEF	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

☒

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Womersley Parish Council

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

C/O 2 Field View Cottages, Purston, Pontefract, West Yorks, WF7 5LL

Telephone number one

01977 799729

Email address (if applicable)

parishclerk@womersleyparishcouncil.gov.uk

Telephone number two

Web address (if applicable)

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Ms	Sue	Coles
Position or job title		
Clerk to Womersley Parish Council		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Other		Please describe	Parish Council
-------	--	-----------------	----------------

When was your organisation set up?

Day	01	Month	01	Year	1972
-----	----	-------	----	------	------

Q1.5 Reference or registration numbers

Charity number	
Company number	
Other (please specify)	Local Government Act 1972

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

☐

Q1.6 Is your organisation VAT registered?

Yes		No	<input type="checkbox"/>
			<input checked="" type="checkbox"/>

Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
None	

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Funding for Tour De Yorkshire through Womersley Village 2019

Q2.2 Please list the details of your application (500 words limit)

Womersley has been selected as one of the villages through which the 2019 Tour de Yorkshire will pass on the opening day of this top class international cycling event.

The men's race will set off from Doncaster on their 617.5km race which will see it travelling around the southern edge of the district – visiting Little Smeaton and Womersley – before heading off towards Howden, Beverley and Pocklington and then finishing in front of the in Selby town.

Womersley Parish Council and its community wish to be involved in the 2nd May Tour de Yorkshire celebrations but needs help in providing some vital resources in order to maximise the viewing of this event.

The Village Hall is currently closed to the public and therefore the provision of toilets will be needed for visitors.

The Village Hall Committee has given permissions for the car park to be used for visiting tourists and cyclists but there is no provision for bike stands.

Our local café will be open for teas/coffees/lunches and is providing a take-a-way service. Therefore the provision for the disposal of litter is needed.

This is a once in a lifetime opportunity for the village to enjoy a national event of such importance. Womersley is a regular destination for walkers and cyclists to enjoy the health benefits of getting out into countryside.

A Voluntary group is arranging for the traditional yellow bikes to be sourced and painted yellow for decorations.

A local needlework group is making approximately 100 metres of fabric bunting for the walls along the side of the road.

Another volunteer group has tidied the verges during the autumn 2018 and there are many bulbs now flowering along the walls and stream.

Womersley Parish Council wish to apply for funding to be able to maximise the opportunity to support such an event therefore supporting active community groups.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

There are certain provisions the Parish Council wishes to provide to be able to host such an event and it is requested that funding is required for the following items:

1. LED wall screen – requirement for Screen deleted 01.02.19

-
2. Toilet Hire

G&S Toilet Hire Ltd. Contact Glenn Johnson / Stuart Hall at G&S Toilet Hire Ltd.

368 Bradley Road, Huddersfield, West Yorkshire, HD2 1PU, Email: gstoilethire@live.co.uk,
Telephone : 07930 391011 Telephone quote based on 2 toilets and one disabled .£275.00.

-
3. Bike Stands

HOMCOM Bike Stand Parking Rack Floor or Wall Mount Bicycle Cycle Storage Locking
Stand (18 Racks, Black) £136.00

-
4. litter pickers, Litter Pickers and High Vis Waist Coats

Bargains4world - Litter Picker With Magnetic Pick-Up Tool Long Arm Mechanical Grabber
Reacher Grab & Grip Rubbish Pick Up Hand Tool - Pack of 4.....£26.99

Blackrock Men's High Visibility Waistcoat, EN20471, Class 2_(£11.05_each) total.... £44.20

-
5. Yellow Metallic Paint for decorative bikes

Hammarite Metal Paint Smooth Yellow 5L.£93.28

-
6. Needle Craft Group

Fabric for 100 metres length of bunting requires 80 metres of fabric at £4.79 per metre and
100 metre of bias binding at £0.30p. The approximate cost from Fabric Land.co.uk . £413.00

Q2.3 Is there a specific date your applications needed to be funded by?

End of March

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
Objective 1: Loneliness and Isolation	<p>There are several small groups involved with the larger organisation of this project to welcome the Tour.</p> <ol style="list-style-type: none"> 1. Needle Craft group who are joining together to make bunting for the event. 2. Small group of volunteers who are converting old scape cycles into the Yellow Bikes to welcome the race. 3. Gardening group who are tidying the village who have already planted spring bulbs which will flower for the event. 4. Church volunteers who are regulars in keeping St Martins Churchyard in neat order.
Objective 2: Health and Wellbeing	<p>By providing Cycle racks it will encourage more cyclists into Womersley which is already a popular destination for lunches at its Courtyard Tea Rooms.</p> <p>Likewise the village is also very popular for walkers along the Rights of Way paths of which there is a circular path of 7.5 miles which also takes in Kirk Smeaton and Waldron Stubbs.</p> <p>It is hoped that the children from Kirk Smeaton school will be able to be brought to their local village to see the event thus encouraging them to cycle and walk.</p>

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

This is a once in a lifetime event which will demonstrate, assist and highlight the growing importance of alleviating loneliness, community cohesion, health and mental wellbeing which is being regularly discussed on news and social media.

The Parish Council hopes that many residents of local villages such as Kirk Smeaton, Waldon Stubbs, Criddling Stubbs and Wentworth plus the nearest town of Pontefract will enjoy a lovely day out by walking or cycling to the witness the event.

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
LED wall screen – deleted 01.02.19	
Bike Stands	140.00
Toilet Hire	275.00
Litter pickers and High Vis Waist Coats	71.19
Yellow Metallic Paint	93.28
80 metres of fabric material for bunting	433.20
Total Cost	1012.67

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

If yes, where will you get the other funding from and has this been secured?

The Parish Council has already pledged £500 towards the event at its February meeting and is asking CEF for funding up to £512.00

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Agenda Item 12

Community Development Plan 2018/19

Update July 2019



Raising Awareness of the CEF

Progress	Lead
New logos agreed for the 5 CEFs, January 2018	CHN
Feb 18 – Selby District AVS film produced – CEF chairs interviewed as part of it.	CHN
June 18 – Detailed Impact report 2017-18 produced, expanded version providing extra information on the different projects the CEF has funded.	CHN
June 18 – Plaques being finalised to distribute to CEF funded projects	
July 18 – quotes have been received to produce promotional film on the work of the CEFs	CHN
Dec 18 – meetings held with Wild Studios, filming has commenced, should be completed for early 2019	NA/CHN
Feb 19 – filming has been completed for the Southern CEF. All films across the 5 CEFs should be ready for uploading In March 2019.	NA/CHN
July 19 – all films completed – additional information requested for films by SDC.	

Developing CEF forums

Progress	Lead
July 2018 – review of the structure of CEF Forums to agree the format for the coming year.	PB
Dec 18 – new CDP to be developed. January 19 Forum to be an interactive workshop to develop the new CDP. An online questionnaire has been created as well to gather opinion. https://www.surveymonkey.co.uk/r/SouthernCDP	CHN
Feb 19 – 41 surveys have been completed to date. This data will be used to shape future CEF Forum themes.	CHN
Feb 19 – work has commenced on the development of the new CDP, this will include a promotional leaflet for distribution.	CHN
July 19 – to date 57 residents have responded with the top 4 topics being; <ul style="list-style-type: none"> ▪ Crime 56% ▪ Fly Tipping 47% ▪ Developing Community Facilities 42% ▪ Loneliness and Isolation 42% 	CHN
There will be a draft new CDP for the next PB meeting.	

Loneliness and Isolation

Selby District AVS Friendship Friday

Progress	Lead
<p>Feb 19 – following last year's Loneliness and Isolation survey a new service is being launched by Selby District AVS.</p> <p>Publicity has been prepared, press article in the Selby Times and 10,000 views of a Youtube film promoting the service.</p> <p>This new service will run every Friday at Community House from 11.00am to 3.00pm with a coordinator Alison Hartley.</p> <p>Each session will be a combination of speakers, workshops, games and support.</p>	AL
<p>July 19 – Friendship Friday was launched in March 2019 and has been running every week since.</p> <p>We have created a range of films and updates on facebook and continue to promote across the District. On average about 20 – 30 people attend each week. We continue to have a wide range of topics, speakers and activities.</p> <p>During August we are taking Friendship Friday on tour across the Big Local area to raise awareness further.</p>	AH



Making Things Happen CIC Southern CEF Wellbeing and Fitness Project

Progress	Lead
<p>Feb 19 – meeting scheduled for March 19 to create an online and paper based survey promoting the range of activities available.</p> <p>This will be distributed across the CEF region and activities will be scheduled based on responses received.</p>	MTH
<p>July 19 - We are so excited about our Southern CEF project. We have finished our initial consultation period, where we went out to many local groups and individuals in the area, to ask for feedback on the types of opportunities and provisions we may be able to offer through this project. We wanted to hear what people were wanting, in order to maximise the potential for this project.</p>	MTH

Our survey included many options covering a wide range of opportunities to incorporate health, well-being, fitness, social opportunities and skill learning. What this consultation stage has done, is shown to us that the southern CEF area is wonderfully wide and diverse, with many different people of all ages wanting very different things.

The beauty of our project has meant that we have been able to create a flexible and dynamic approach to delivering these opportunities. We have so far mapped out 16 unique and individual sessions over a series of 'Give it a Whirl' days. These will be taking place in Thorpe Willoughby, Eggborough, Carlton, and Hambleton between now and Christmas. These opportunities will provide a varied and diverse range of sessions, from the creative arts, to well-being and support, to practical skills and learning, to social opportunities. All residents will be invited to attend any, or all sessions across the area.

Our feedback also clearly showed us that there is a real appetite for delivering a community 'Christmas Event' in the area. This is something we have started to look into and are discussing with local community and faith groups.



GIVE IT A WHIRL

FREE TASTER SESSIONS COMING TO A VILLAGE NEAR YOU

COME ALONG AND TRY A RANGE OF OPPORTUNITIES. HAVE FUN, LEARN NEW THINGS AND MEET WITH OTHERS.

FEEL FREE TO DIP IN AND OUT OF ANY OR ALL SESSIONS ON OFFER

EVERYBODY WELCOME!

PLEASE SEE OUR ITINERARY FOR MORE DETAILS

FOR MORE INFORMATION PLEASE CONTACT
EMILY@MAKINGTHINGSAPPEN.ORG.UK | 07538253398

Our aim is to assist individuals to achieve their ambitions and aspirations.
We support, advise, and offer practical assistance.



Registered address:
15 Govthorpe Selby YO8 4HE
Registered Community Interest
Company Number: 1126750

Funded by the
Southern Community
Engagement Forum



GIVE IT A WHIRL


ITINERARY

THORPE WILLOUGHBY	CARLTON
VENUE: VILLAGE HALL, LEEDS ROAD, YO8 6PA DATE: WEDNESDAY 7TH AUGUST 10AM: REFRESHMENTS 10:30AM - 12:30PM, CHOOSE FROM: TIME MANAGEMENT: GET ORGANISED, USE YOUR TIME CONSTRUCTIVELY, FEEL LESS STRESSED AND GET THE MOST OUT OF YOUR SCHEDULE. YUM: TASTY WAYS TO MAKE GREAT MEALS THAT ARE HEALTHY, QUICK AND AFFORDABLE - INCLUDING A RECIPES SWAP SO BRING YOUR FAVOURITES! 12:30: BRING A PACK-UP IF YOU'RE HERE ALL DAY 1:00PM - 3:00PM, CHOOSE FROM: SOCIAL MEDIA: WHAT IS IT? HOW TO GET IT RIGHT... AND HOW TO STOP IT GOING WRONG. MANAGE: A PRACTICAL SESSION FOR MEN TO DISCUSS ISSUES THEY FACE AND EXPLORE POSSIBLE SOLUTIONS	VENUE: METHODIST CHURCH, HIGH STREET, DN14 8LU DATE: WEDNESDAY 30TH OCTOBER 10AM: REFRESHMENTS 10:30AM - 12:30PM, CHOOSE FROM: THE JOY OF MUSIC: BRING ALONG YOUR FAVOURITE SONG, AN OPPORTUNITY TO SHARE AND DISCUSS MUSIC YOU LOVE WITH OTHERS. MAKING THE MOST OF YOUR RETIREMENT: CREATIVE OPTIONS AND EXCITING OPPORTUNITIES FOR MAXIMISING YOUR TIME 12:30: BRING A PACK-UP IF YOU'RE HERE ALL DAY 1:00PM - 3:00PM, CHOOSE FROM: HEALTH AND WELLBEING: PRACTICAL STEPS TO LEAD A MORE POSITIVE LIFE. EXPRESS YOURSELF: USING A WIDE RANGE OF CRAFT MATERIALS AND MEDIA.
EGGBOROUGH	HAMBLETON
VENUE: METHODIST CHURCH, SELBY ROAD, DN14 0LP DATE: SATURDAY 16TH OCTOBER 10AM: REFRESHMENTS 10:30AM - 12:30PM, CHOOSE FROM: DIY SOS: PRACTICAL PROBLEMS AROUND THE HOME AND HOW TO GET THEM SORTED. FEEL FREE TO BRING YOUR OWN QUESTIONS. MANAGING FAMILY DYNAMICS: EXPLORING HOW TO ADDRESS FAMILY ISSUES. 12:30: BRING A PACK-UP IF YOU'RE HERE ALL DAY 1:00PM - 3:00PM, CHOOSE FROM: GUITARS: AN ARRAY OF GUITARS TO LISTEN TO, HAVE A GO AT OR BRING YOUR OWN. BUDGETING: HOW TO MAKE ENDS MEET, MONEY SAVING SOLUTIONS AND PACING YOUR SPENDING.	VENUE: VILLAGE HALL, STATION ROAD, YO8 6HS DATE: SATURDAY 9TH NOVEMBER 10AM: REFRESHMENTS 10:30AM - 12:30PM, CHOOSE FROM: MANAGING LONELINESS: HOW TO CONNECT WITH PEOPLE, TO MINIMISE LONELINESS FOR YOURSELF OR OTHERS. CUSTOMISE YOUR OWN FASHION: A CREATIVE SESSION OF FUN FASHION DESIGN - BRING AN ITEM OF CLOTHING AND MAKE IT YOUR OWN. 12:30: BRING A PACK-UP IF YOU'RE HERE ALL DAY 1:00PM - 3:00PM, CHOOSE FROM: MAXIMISE YOUR MOBILE PHONE: TOP TIPS AND PRACTICAL ADVICE ON HOW TO MAKE THE MOST OF YOUR MOBILE PHONE. RUNNING A SUCCESSFUL COMMUNITY EVENT: AN OPPORTUNITY TO PLAN YOUR COMMUNITY EVENT STEP BY STEP.

Southern CEF Disability Action Group

Progress	Lead
<p>Feb 19 - The Southern CEF Disability Action Group were filmed in January by the CEF and we had a fabulous turn out.</p> <p>The main priority currently being focused on is our 'Open Letter Project'. The Action Group are writing a series of letters to address access and other issues facing local disabled people in the Southern CEF area. Including letters to:</p> <ul style="list-style-type: none"> - Local village shops (using the SDDF Top Tips Booklet), to offer advice on maximising access for all - Local Parish Councils, to raise specific identified improvements needed or suggested for local villages - Open public letters addressing age-old issues from a disability angle, such as; parking on pavements, taking in bins, cutting back hedges and picking up dog litter/litter. - Letters to parents of children attending village schools, to address dangerous driving and parking around school drop-off and pick-up. Working with NYCC and their latest strategy to tackle this. 	EH
<p>July 19 - Our Southern CEF Disability Action Group has been going from strength to strength. Just this month we welcome two new members to the group. Most recently we have been working on our 'access to local village shops' project. This project has been about identifying ways to support local village shops to improve access for everyone within the community. Specifically focusing on disability access. We have delivered letters to, and spoken with, every village shop in the Southern area including, takeaways, hairdressers etc. These letters have included a cover letter explaining who we are and asking shops to consider their accessibility. We have made sure to congratulate them and thank them on providing an invaluable service. We have included the Selby district disability forum 'top tips for businesses' guide, which the action group have helped to create. We also included a feedback form, so that businesses can let us know how they were doing and ask for disability training should they need some.</p> <p>The other project we have started to focus on is our 'public transport' project. The group identified that public transport providers often struggle to deliver an accessible and inclusive service. Having begun to write a 'top tips guide for public transport service providers', the group have now decided to try and roll out a public transport survey, throughout the district, to get as many opinions as possible, in order to action change and influence transport providers.</p> <p>Other areas the group continues to focus on include; supporting local parish councils with on-going localised issues, and working with North Yorkshire county council and local schools on transport and parking issues around school drop-off and pick up times.</p> <p>We have been thrilled by how we have managed to stretch the funding for this project. We will be able to offer more sessions than expected and are looking at future funding options now, to secure the sustainability of this much need action group.</p>	EH

Transport

Next Steps	Lead
Community Transport Consultation running Jan – Feb 2018. Over 130 people have participated in the review with a full report being submitted in March 2018. This will include an action plan of recommendations.	CHN
March 18 – Recommendation report submitted and adopted by the Trustee Board. Action plan to implement all of the recommendations has been agreed.	
July 18 – New publicity has been designed and printed. A training course has been developed to enable the drivers to act as Community Ambassadors.	
<p>Feb 19 – Selby District AVS new website, facebook page and newsletter have been launched. All three promote Community Transport.</p> <p>A further batch of posters and flyers have been printed and are being distributed across the District.</p> <p>Community Ambassador training sessions have been held for all Community Transport Drivers.</p>	<p>CHN</p> 

Chris Hailey Norris
Southern CEF Development Officer
July 2019

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End of project impact report

Grant Awarded: £1,700.00

Date Awarded: 26 July 2018

Organisation Details

Name: West Bank De-Fib Fund

Address: __C/O 31 West Bank, Carlton,
Goole_____

Postcode: _DN14
9PZ_____

Project Details

Project Title / Description: ____West Bank Defib
Fund_____

____To Install a defibrillator on West Bank

Contact Name: _Ian Clough_____

IMPACT REPORT FOR PERIOD __26/07/19_____ TO 31/03/19_____

Q1 In no more than 500 words please outline the key outcomes of your project.

The main idea of the project was to install a defibrillator for West Bank and to fund training for the residents in the use of it.

It was also identified that with the provision of a defibrillator would help to reassure residents that in the event of a medical emergency, it would be possible to help sustain life until an ambulance arrived. With the help of the Community Heartbeat Trust, a registered charity which supplies defibrillators, the original objectives were met.

A training course was held and 38 residents attended a 2 hour defibrillator awareness session at Drax Sports and Social Club in January. Further training courses will be held for residents unable to attend the first one and to refresh those that did attend.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

The project initially was based on myself purchasing a defibrillator and cabinet online, installing it and looking after it. On further research this method was abandoned as I found out about the Community Heartbeat Trust. They are a registered charity that supplies defibrillators. In return for a donation of exactly how much a defibrillator costs (thereby avoiding paying VAT) they have supplied us with a defibrillator and cabinet and they also retain any liability to the defibrillator. With donations as well as the cake stall and tombola, we raised £1109; an amazing amount of money for a small community, which showed that residents supported each other, for what we were trying to achieve.

It also acted as a social for residents who came; it was rewarding to see people talking to each other, especially as some hadn't seen each other for a while.

It was fitted by a qualified electrician.

Each resident has been kept fully informed by delivered letters and they each have the code for the use of the defibrillator, this helps to reassure them and help them not feel so isolated.

It became operational on the 26th February 2019 when it was registered with the ambulance service. There was a long delay from ordering to receiving the defibrillator as the cabinet maker was waiting for parts.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

The original idea was to purchase a defibrillator and cabinet online for £1700. Once I found out about the Community Heartbeat Trust it became apparent that more money would need to be raised. We held a fundraising morning on a Saturday in September . The usual cake stall, tombola, and plant stall, all items donated by the residents. With donations as well we raised £1109; an amazing amount of money for a small community, which showed that residents supported each other, for what we were trying to achieve. It also acted as a social for residents who came; it was rewarding to see people talking to each other, especially as some hadn't seen each other for a while.

We have also accepted the offer of a 4 year maintenance package from the Community Heartbeat Trust so that if anything goes wrong or if the defibrillator is used they will cover it. All we have to do is check it weekly and upload the results onto their dedicated website. Members of the local community will help me do this. As we have taken out the 4 year package then we are entitled to free training sessions every year

We also turned the defibrillator awareness training session into a social as well, by offering tea and coffee for residents to turn up early.

Any other comments on the project and its success:

By using the Community Heartbeat Trust we have acquired a very professional approach to our defibrillator, something that I could not have done on my own. They have done all the governance regarding it. If anyone else turns up wanting to install a defibrillator then please tell them about the Community Heartbeat Trust. Look them up yourselves if only for interest.

I was overwhelmed by the generosity of the local residents for the fundraising event ,which showed that the community was willing to work together. This would have helped to reduce feelings of isolation.

Members of the Southern Area Community engagement form were invited to the training session, to involve them as well, and we thank them for awarding us the grant to enable all this to be achieved.

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End of project impact report

Grant Awarded: ____£5,000____

Date Awarded: ____13 December 2018____

Page 41

Organisation Details

Name: West Selby Miners Welfare Scheme

Address: Field Lane Sports Club, Thorpe Willoughby YO8 9FL

Postcode: __YO8 9FL____

Project Details

Project Title / Description: _Function Room Modernisation_

Contact Name: _Keith Rushby____

IMPACT REPORT FOR PERIOD _____ TO _____

Q1 In no more than 500 words please outline the key outcomes of your project.

With the financial support received from yourselves and the finances available to us in house we've managed to achieve a total overhaul of the function room. We've managed to renew the suspended ceiling, renew all lighting (to a standard which our table tennis users are completely satisfied with) we've renewed the flooring, decorated the whole room, fitted new doors and even changed the window fittings. There has also been Perspex fitted to the low level walls in our chair store area to stop chairs and tables bashing into the walls when being placed back in storage by our user groups.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

The new non slip flooring has been commended by both the aerobics class and table tennis group, The lighting has been commended by the table tennis group and the regular OAP's arts class, private functions have also commended the dimmable (and sectionalised) lighting as it provides a good atmosphere for discos etc. The football section are very happy with the new décor and flooring and although we operate a 'no boots' policy there is obviously dirt transferred onto the flooring on a weekend but with the new flooring it cleans up good as new every week.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

Obviously I cant provide figures but I'm confident that private bookings of the room will rise as its now a warm feeling, clean room which is suitable for private functions of various different types.

Any other comments on the project and its success:

Just thanks for your unbelievably generous support. It's hugely appreciated for such a small organisation

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West Selby Miners Welfare Scheme
Thorpe Willoughby Function Room Refurbishment

Dear Sir/Madam

Please see below, before, during and after pictures of the function room refurbishment. Finances have changed slightly as the project has developed, briefly the plastering cost reduced and the decorator costs increased as we utilised the decorators skills to repair the walls rather than re-plaster the whole walls. Suspended ceiling costs increased with disposal costs and we increased the spec of the lighting to facilitate our user groups and ensure lighting was suitable for the table tennis group.

Total spent was £15200.46, we were refused any further funding but have managed to accommodate the further expenditure in house.

We would again like to take the opportunity to express our sincere thanks for the support you offered in this project, and the results as shown in the pictures are hugely beneficial. Please also bear in mind we can affix a presentation plaque displaying your support in the function room if you so wish

Regards

Keith Rushby

Treasurer – West Selby Miners Welfare Scheme



